

Marco Antonio Firebaugh High School Associated Student Body Club Constitution

Constitution for _____ School Year _____

Article I: Organization

(State the name of the organization and its purposes.)

- A. _____
(Name of Club)
- B. The purpose of the club is to _____

Article II: Membership

(Defines the general requirements necessary for membership)

- A. The following constitutes eligibility for membership:
- i. Be a student of the Marco Antonio Firebaugh High School student body.
 - ii. Have a _____ or higher GPA.
 - iii. Attend all meetings unless excused by absence.
 - iv. Show desire to represent the _____ club.

Article III: Officers and Elections

(Includes how officers/team captains are elected/selected, who elects/selects them, how long they hold an office/position and what the qualifications of the office/position shall be.)

- A. President-
- i. Required to attend all meetings.
 - ii. Responsible for facilitating group decisions.
- B. Vice President-
- i. Required to attend all meetings.
 - ii. Responsible for assisting the president, and serves as president in absence of the president.
- C. Treasurer-
- i. Required to attend all meetings.
 - ii. Required to keep track of all money being used by their club.
 - iii. Required to submit keep an ongoing budget.
- D. Secretary-
- i. Required to attend all meetings.

- ii. Required to take minutes of all meetings.
- iii. Required to complete and submit paperwork for upcoming events.

- E. Appointment of Officers
- F. Term of Office
 - i. Positions to be held for a year
 - ii. Resignation is permitted at any time
- G. Eligibility requirements for officers:
 - i. Maintain _____ or higher GPA.

Article IV: Meetings:

(States the time for regular meetings and provide a method by which special meetings may be called, and by whom.)

- A. Club meetings to be held every _____
- B. All meetings to be held in Room _____, unless otherwise posted.
- C. Quorum of officers and members of _____ or more must be present for a valid transaction of business.

Article V: Financial Activities:

- A. Budgets
 - i. Must have a balanced budget.
- B. Revenues
 - i. Used to support _____
- C. Statements
 - i. Treasurer must report financial status to officers and club.

Article VI: Amendments to the Constitution

(The amendments contain a statement of the method of amending the constitution and of the vote required for such amendments.)

- A. To make any amendments to this constitution, members must vote on the proposal. Any measure will be adopted upon a 2/3 majority vote by the club membership.

Club Approval Signatures:

Advisor(s): _____

President: _____ Date: _____